

## **2.2.2026**

**Call to Order:** 6 pm by Greenlee

**Roll Call:** In Attendance: Caleb Lewis (July-2025-2029), Courtney Denney Vice Chair (Jan 2023-2027), Donnie Greenlee-Chair (April 2024-2028), Ray Brown (Dec 2022-2026), Rick Gamboa-Sec (April 2024-2028), Sherry Lawrence (Dec-2029), Gary Jackson-(Dec-2022-2026), Mayor Bill Sherman. Also, in attendance City Attorney Mike Talley

**Approve Agenda:** Denney/Brown 8-0

**Approve Prior Meeting Minutes:** Denney/Brown 8-0

### **Worksession: Sign ordinance proposal:**

Start at 412.090

412.100 A, B, C, D, add “A” before the phrase “Code Enforcement Officer....”

412.110 A, Add (404.100) after the phrase “Board of Adjustment...” The word “insure” should be corrected to “ensure.”

Greenlee asked how a dangerous sign is removed. The mayor said a contractor would remove it. And the owner of the property is responsible for removal costs.

Talley said 412.100(D) outlines the removal/disposal and cost responsibilities.

Lawrence asked about notification to the owner prior to removal. It was noted that notice is not required in section B or C but illegal signs on private property should require a notice. He said an example was the Violent Gentleman business sign did not conform and was removed.

Gamboa asked what the difference in that sign and the sign on the Sparks business that is also a business. Sherman said the difference is that they do not do anything on site at the Sparks business as it is only an office. Sherman said they moved their business to their home.

Gamboa said it was a business as stated by the owner in the last P&Z meeting, just as the Violent Gentleman is a business. Greenlee said it should be grandfathered in as this ordinance is not yet in effect.

412.100 Greenlee asked who the Board of Adjustment was. Sherman said we have one, but the complete list is unavailable. He said Gamboa was on it. Gamboa said it met one time that he can remember but has never had a request to rule. Talley said that the Board of Adjustment is statutorily mandated if a city has a P&Z. Talley said the Board of Adjustment is a “standing committee. Gamboa said then they should be posted on the city site. Talley said the code specifies guidelines in 404.100. Sherman said he would find out who the members are. Sherman said that to discourage frivolous requests, the application fee is high and that he believes there are other costs associated such as the hiring of a court stenographer.

Brown said he thought there should be a definition. Greenlee said that we do not define other committees. It was agreed to add (404.100) after the phrase "Board of Adjustment" in 404.100 A

Denney said if we put Digital signs under 412.060, they do not require a special permit.

"Digital signs" was added to 412.040 as new section B.

The digital sign definition is to be added to the definitions.

It was decided that Greenlee would check with "Sign Designs and "All Seasons" to see if they might review and possibly condense the sign ordinance.

Gamboa said we do not have a sign application. Sherman said they have been using the building permit application.

412.060.6 after the phrase "advertise a special event," add "including portable digital signs."

**Possible Rezoning of City Hall:** Tabled to next meeting.

**Review of Final Site Plan Review Checklist as Amended:** Tabled to next meeting.

**Planned Urban Development** Tabled to next meeting.

**Old Business:** None

**New Business:** None

**Other Business Deemed Necessary:** None

**Schedule Next Meeting:** 3.2.2026 6PM

**Adjourn:** 6:12 pm Denney/Brown 8-0

Submitted by Rick Gamboa