

**DUQUESNE BOARD OF ALDERMEN  
FEBRUARY 12, 2024 – REGULAR MEETING MINUTES**

**CALL TO ORDER:** The regular meeting for the Duquesne Board of Aldermen was called to order at 6:00 PM by Mayor Bill Sherman.

**ROLL CALL:** Answer roll call were Aldermen Jane Baine, Myra Gonzalez, Becca White, Chris Ellsworth and Mayor Bill Sherman. Absent: none. Also present were City Attorney Mike Talley, police chief, city clerk and 8 guests.

**PLEDGE OF ALLEGIANCE & INVOCATION:** The Pledge of Allegiance to the United States of America was led by Mayor Bill Sherman followed by invocation prayer given by Mayor Bill Sherman.

**Agenda:** Mayor requested Jake Moore be removed from agenda, as he was unable to attend. Motion made by Chris, seconded by Becca, to approve modified agenda. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

**Public Hearing to Rezone 3924 E 7<sup>th</sup> Street from C-1 to C-2:** Mayor opened public hearing at 6:04 PM. There were no public comments. Lee Nguyen, owner, intends to open drive-through coffee shop. He stated that property was connected to city sewer. P&Z recommended approval of rezoning application. Because this was commercial property, next step for Mr. Nguyen was to submit site plan to P&Z. Public Hearing closed at 6:12 PM.

**Approve Minutes: January 8 Regular Meeting:** Motion made by Jane, seconded by Myra, to approve minutes. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

**Financial Report:** January report approved and filed for audit.

**Bill Summary:** Outstanding bills for General Funds: \$7,120.15; Sewer & Wastewater: \$218.78; Street: \$2,300.52. Motion made by Myra, seconded by Becca, to accept Bill Summary and pay outstanding bills. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

**Court Report:** Received and filed for audit.

**Police Report:** Chief White gave report on department status. City should receive LEST grant award letter on or about March 1. Tentative amount awarded was \$20,325.78.

**Bill 24-01 Amend Zoning Map to Rezone 3924 E 7<sup>th</sup> Street from C-1 to C-2:** Motion made by Jane, seconded by Myra, to place Bill 24-01 on first reading by title only. No discussion.

Motion made by Jane, seconded by Myra, to accept the first reading of Bill 24-01 by title only and move to second and final reading of Bill 24-01 by title only.

Motion made by Jane, seconded by Myra, to accept the second and final reading by title only of Bill 24-01 and assign it Ordinance #524. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

**Business License:** Motion made by Becca, seconded by Myra, to approve license applications and renewals. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

**Old Business:** Code Enforcement Officer: Joplin adopted International Property Management Code. City has copy of Code but did not adopt with last update of building code. Bill and Chris

have individual interested in position. Mayor, Chris and Chief, as Hiring Committee, will schedule and conduct interviews.

**Aldermen Interaction:** Mid-South project on Stephens Blvd: Anderson Engineering looked at city's capital improvement Stormwater Master Plan last year. Mid-South proposed upgrade was part of that area and needed to be done according to city's master plan.

10<sup>th</sup> Street Update: Mayor passed out copies of Ordinance 41, passed on April 3, 1978, by then Village of Duquesne, and map of that area. After discussion, Board agreed to retain Real Estate Attorney and surveyor. Chris suggested Mayor contact Donnie Allen at OGAR (Ozark Gateway Association of Realtors) for assistance.

**Public Comments:** Kerry Devine, 314 Morgan Court, mentioned phrase "Public Hearing" as inadvertently omitted from P&Z Agenda. She would like commission to receive information as soon as office receives it. Also, agenda was amended on Friday before Monday's meeting to add lot split application. As already explained, lot splits were administrative function conducted by City Clerk and application was received on that Friday when agenda was amended.

**New Business:** none.

**Update of Commissions & Committees:** Rick Gamboa gave P&Z update and recommendations. All Seasons Signs has gravel parking area and needed to be paved. Mayor said parking area was employee parking.

Commission recommended paving requirements be added to Building Permit SOP.

He stated that P&Z would no longer consider any item(s) not submitted at least 5 business days prior to meeting and he requested agenda and meeting information be sent to P&Z members one week prior to meeting.

Park Update: Bids were scheduled to be opened at City Hall on March 4 at 10 AM.

**Other Business Deemed Necessary:** none

**Schedule Next Meeting:** Next Council Meeting scheduled for Monday, March 11, at 6 PM. P&Z's next meeting is scheduled for March 4, at 6 PM with Regular Session only.

As there was no further business, motion made by Becca, seconded by Myra, to adjourn. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried. Meeting adjourned at 8:13 PM.