

DUQUESNE MEMORIAL PARK COMMITTEE
JULY 24, 2025, MEETING MINUTES

CALL TO ORDER

The regular meeting for the Duquesne City Park Committee was called to order at 5:30 PM.

ROLL CALL

Answering Roll Call were Rick Gamboa, Caleb Lewis, Jessica Hilton and Becca White. Also in attendance were the Mayor and Oliva Spencer.

AGENDA

Motion made to approve agenda by Becca White, seconded by Jessica Hilton. Voting in favor were R. Gamboa, B. White, J. Hilton, and C. Lewis. Nays: None. Motion carried.

MINUTES

Motion made to approve minutes from June 23, 2025, by Jessica, seconded by Caleb. Voting in favor were R. Gamboa, B. White, J. Hilton, and C. Lewis. Nays: None. Motion carried.

OLD BUSINESS

STEVE NELSON - NELSON ENTERPRISES

No show

MEMORIAL BELL TOWER

Council would like the committee to receive some bids to have this completed and come back with numbers so they can make an informed decision. Rick is getting a drawing that will allow us to send out for bids. This will not be financed under the grant.

POLLINATOR GARDEN

Oliva is confirming that it will not be an issue for the pollinator garden to be installed and moved later if needed to install the bell tower. Rick will ask Jane Baine about possible help with the pollinator garden. This should not be installed until early spring.

TREES

One is dead, Rick has contacted the company and they will replace/replant in October.

EXISTING CONCRETE PAD

The slab is 30ft x 60ft. Pickle ball courts are 20ft x 44ft. The committee would like to have the holes patched/resurfaced to make this concrete pad usable. It was decided to install a pickleball court. It was suggested to have a fence installed around it to contain the ball. Net, finishing of concrete and fence bids will need to be collected to present to the Council. Becca will reach out

to concrete contact, Bill would like to wait till Nelson has completed present job to request a bid for this. Rick will try to find information online for the net.

RESTROOM

Becca confirmed with Oliva that we can contact RE Smith about the bid that they submitted and request that they modify some of the items listed in the bid to help reduce the cost as long as the scope of the project has not changed. A meeting will be scheduled with RE Smith to discuss changes that can be made.

FENCE

Bill advised that there was a request to edit the outline of the fence in order to accommodate a storage container. The council was not aware of this change. HSTCC said that this is an acceptable change.

PARKING LOT

We are still waiting on bids for his project. Must meet ADA requirements and only require one ADA parking spot.

PARK BENCHES AND TRASH CANS

Bill advised Nelson to pour the pads for these and it has been completed.

BUDGET

Olive submitted a spreadsheet to share how much grant money is left from what we were awarded.

PARK SIGNS

The committee discussed what we would like for the old school sign to say. Everyone will think about this and determine if there is something more permanent that could be created so we aren't changing it out often. Rick requested that we have more "Park Parking" signs printed. The Mayor will take care of this.

NEW BUSINESS

WEBSITE

The park reservation form is not working on the website; it is requiring a download. Bill is going to look into this.

MEMBERS ADDED TO WEBSITE

Rick requested that Jessica and Caleb are added to the website as members of the park committee.

SPLASH PAD BUCKET

Jessica said it was not working properly on July 10. Bill is going to look into this as well.

OTHER BUSINESS DEEMED NECESSARY

NONE

SCHEDULE NEXT MEETING DATE AND TIME

The next meeting is scheduled for September 18 at 5:30 PM.

Motion to adjourn the meeting at 7:04 PM by J. Hilton, seconded by C. Lewis. Voting in favor were R. Gamboa, B. White, J. Hilton, and C. Lewis. Nays: None. Motion carried.