

**DUQUESNE BOARD OF ALDERMEN
DECEMBER 10, 2024 – REGULAR MEETING MINUTES**

Call to Order: The regular meeting for the Duquesne Board of Aldermen was called to order at 6:01 PM by Mayor Bill Sherman.

Roll Call: Answer roll call were Aldermen Jane Baine, Myra Gonzalez, Becca White, Chris Ellsworth and Mayor Bill Sherman. Absent: none. Also present were City Attorney Mike Talley, police chief, city clerk and 5 guests.

Pledge of Allegiance and Invocation: The Pledge of Allegiance to the United States of America was led by Mayor Bill Sherman followed by invocation prayer given by Mayor Bill Sherman.

Agenda: Motion made by Becca, seconded by Myra, to approve agenda. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

Approve Minutes: November 11 Regular Meeting: Motion made by Jane, seconded by Myra, to approve minutes. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

Approve Minutes: November 22 Special Meeting: Motion made by Jane, seconded by Becca, to approve minutes. Yea: Baine, Gonzalez, White. Nay: none. Abstain: Ellsworth because he was not present at meeting. Motion carried.

Financial Report: Negative balance in General Funds was due to checks already written, but not presented at bank. Those funds would be covered by Repo Sweep account. Two CDs that will mature in December will be cashed and deposited into appropriate checking accounts. November report received and filed for audit.

Bill Summary: Outstanding bills for General Funds: \$8,171.72; Sewer & Wastewater: \$1,025.00; Street: \$29.94. Motion made by Chris, seconded by Becca, to accept Bill Summary and pay outstanding bills. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

Court Report: InCode cases were in process of being transferred to SMC system or were being dismissed or voided due to age of cases. Received and filed for audit.

Police Report: Chief White gave report on department status. LEST Grant funds for 2024 grant had been received and Chief would submit 2025 LEST Grant request soon.

Bill 24-19: ATS Contractors Contract for Stephens Boulevard Project for 98,790.00: Chris Parker with OWN, engineering firm, was present. He said project offered two options for culvert replacement: 2'x3' box culvert or two 24" RCP (reinforced concrete pipe) culverts. Copy of OWN's letter of recommendation was given to Council members. Master Stormwater Plan had Stephens Boulevard project estimated over \$1 million. This project would be first step. Motion made by Jane, seconded by Myra, to place Bill 24-19 on first reading by title only. No discussion.

Motion made by Jane, seconded by Myra, to accept the first reading of Bill 24-19 by title only and move to second and final reading of Bill 24-19 by title only. Project might require one or two 12" or larger risers on existing manhole(s). Mayor said he would notify Stephens Boulevard business owners of project and when street needed to be closed.

Motion made by Jane, seconded by Chris, to accept the second and final reading by title only of Bill 24-19 and assign it Ordinance 541, as corrected. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

Bill 24-20: Allgeier, Martin and Associates Work Authorization Agreement for MS4 Mapping Update for 7,600.00: MS4 outfall map indicated some areas as outfall, but did not meet outfall definition. Maps were supposed to be updated periodically and city maps had not been updated for several years. Motion made by Jane, seconded by Becca, to place Bill 24-20 on first reading by title only. No discussion.

Motion made by Jane, seconded by Becca, to accept the first reading of Bill 24-20 by title only and move to second and final reading of Bill 24-20 by title only. No timeline for completion listed.

Motion made by Jane, seconded by Becca, to accept the second and final reading by title only of Bill 24-20 and assign it Ordinance 542, as corrected. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

Business License: Motion made by Becca, seconded by Myra, to approve license applications and renewals. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried.

Old Business: Website development bids: City received three bids to develop new city website: Emante Imaging, Consultadd and Revize. Chris said old website was not compliant with federal requirements or ADA compliant. Chris recommended Council go to bidding companies' website to check for functionality and ease-of-use. Bids scheduled for next meeting.

Park Update: Splash Pad project still had large rocks that needed to be removed by contractor. Pipe was still exposed and needed to be bedded in sand before ditch could be filled in. Contract called for contractor to run water and sewer lines from mains to splash pad which still needed to be done. If city wants grant extension, request would need to be filed before deadline. Eight native oak or similar type trees must be 10' to 15' tall would need to be planted next Spring. Cecil Brill offered to plant trees. Trash bins and park benches needed to be ordered soon for one-time delivery. Volunteer labor needed to be tracked and calculated at minimum wage to use for city match. Bell Tower was not eligible for current grant but city could apply for new grant to cover cost. Lion's Club donation plaque for shelter needed to be ordered once verbiage was determined and schedule unveiling. "Entrance" sign also needed to be ordered. Cost to update parking lot to include handicap space estimated at \$40,000. Installation of 50% park fence would still meet grant requirements. Restroom design to include stainless steel appliances with stainless steel auto flush stool, auto off/on sink and hand blower with mechanical room on one end. Chris to set up "Adopt Bench" donation page on Facebook account.

Aldermen Interaction: Mayor had resident contact him about sewer backup problem she was having. She thought city sewer line might be contributing to problem. Mayor had Joplin use radar to locate manholes in each direction from her manhole and check line for blockage. No blockage with city's sewer mainlines.

Revise Stormwater Map: Map needed to be reviewed for drainage and ditch problems.

Public Comments: Isiah Bowen, 520 Knoll Drive, (between Walnut Ridge and Duquesne Road) asked if resurfacing of Knoll Drive was being considered. No road projects were scheduled.

New Business: none.

Update of Commissions & Committees: P&Z Committee suggested Board get replacement trees ordered for Spring now. Most greenhouses place orders now for Spring inventory. Comprehensive Plan revisions were submitted to Amanda (HSTCC) and had scheduled joint session with Truman Council and P&Z for February 3.

Other Business Deemed Necessary: none

Schedule Next Meeting: Next Council Meeting scheduled for Monday, January 13, at 6 PM. P&Z's next meeting is scheduled for January 6, at 6 PM. No P&Z work session was scheduled for January.

As there was no further business, motion made by Becca, seconded by Myra, to adjourn. Yea: Baine, Gonzalez, White, Ellsworth. Nay: none. Motion carried. Meeting adjourned at 7:47 PM.